

**CONFIDENTIAL***D/FBIS 10/26/85***ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

FI <input type="text"/>	EXTENSION <input type="text"/>	NO. FBIS-0442/85
Director, Foreign Broadcast Information Service		DATE 29 October 1985

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. Deputy Director for  
Science and Technology  
Room 6E45 - Headquarters

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At the request of the Office of Logistics, this formalizes the FBIS pending request for additional space in Rosslyn needed to alleviate crowded conditions in the Key Building. Details are provided in the attached memo. We are told this request requires the approval of the Executive Director.

/ D/FBIS -

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**CONFIDENTIAL****ROUTING AND RECORD SHEET**

SUBJECT: (Optional)

FROM: Director, Foreign Broadcast  
Information Service  
1013 Key Building

EXTENSION

NO.

FBIS-0442/85

DATE

29 October 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for  
Science and Technology  
Room 6E45, Headquarters

2.

3. Director of Logistics  
Room 2B06

4.

5. Executive Registry  
Room 7E12, Headquarters

6.

7. Executive Director

8.

9. Director, Foreign  
Broadcast Information  
Service

10. 1013 Key Building

11.

12.

13.

14.

15.

Approval is requested for  
5,000 additional square feet  
of space for FBIS in Rosslyn,  
Virginia.

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FBIS-0442/85  
29 October 1985

MEMORANDUM FOR: Executive Director

VIA: Director of Logistics  
Deputy Director for Science and Technology

FROM:   
Director, Foreign Broadcast Information Service

SUBJECT: Request for Approval for Short-term Lease on Additional  
Space in Rosslyn Area for FBIS

1. Approval is requested to lease an additional 5,000 square feet of office space in Rosslyn, Virginia for use by the Foreign Broadcast Information Service. No space is currently available in Agency buildings in that area. The space is needed by April 1986.

2. FBIS requires the additional space to house new activities and the people to carry out these activities. Functions for which additional space is required include installation of computers for FBIS modernization, a foreign TV processing center where FBIS can supply translations to foreign television tapes, and a new S&T Center approved to begin operations this year.

3. In order to expedite the move and hold down costs, FBIS plans to move into the new area approximately  officers who do not require special purpose remodeling or vaulted work areas, though a vault area is required for secure phone and Wang system controls. Total renovation costs are expected to total . The rental space cost will not exceed \$29 per square foot per year. These estimates are based on discussions with and rough and preliminary estimates by OL/Real Estate and Construction Division personnel.

4. Your approval is required to expend no more than  to lease and make necessary alterations to additional space for FBIS. Funds are available within the FY-86 Office operating budget. In addition, attached is a "Certificate of Necessity" for your signature as required by 50 U.S.C. 403 f(e).

Attachment

All portions CONFIDENTIAL.

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SUBJECT: Request for Approval for Short-term Lease on Additional  
Space in Rosslyn Area for FBIS

CONCUR:

\_\_\_\_\_  
Chief, Budget and Finance, FBIS

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy Director for Science and Technology

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Logistics

\_\_\_\_\_  
Date

APPROVAL:

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

25X1 DDS&T/FBIS [ ] (28 Oct 85)

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- 1 - Space file (w/att)

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Certificate of Necessity

In accordance with the authority vested in me by the provisions of 50 U.S.C 403 f(e), I certify that the renovations for the proposed additional office space for the Foreign Broadcast Information Service in Rosslyn, Virginia, are necessary for the successful performance of the functions of the Central Intelligence Agency. I hereby exempt these specific efforts from the restrictions of 40 U.S.C. 278a.

  
Executive Director  
Central Intelligence Agency

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